

Unit 3A Combining text and graphics

- I can add pictures to text in a word processor.
- I can save my work and load it up again at another time.
- I can use the SHIFT key to type capital letters and some punctuation marks and symbols.

- I can change the size of the pictures which I add to my text file.
- I can use text effects like **bold**, *italics* and underline (and I make sensible choices when picking the effect to use).

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- I make very good choices when picking text effects - the text effects I choose match the purpose well.
- I make sure that the graphics and text go together well.

The software and ICT equipment I used in this topic was:

My favourite piece of work in this topic was:

I liked it because:

The most useful thing I learned was:

Unit 3B Manipulating sound

I can use music software to make a sequence of musical phrases.

I can use music software to change and improve my composition.

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I can play my composition to my friends, think about how it can be improved, and use the music software to change and improve my composition.

The software and ICT equipment I used in this topic was:

My favourite piece of work in this topic was:

I liked it because:

The most useful thing I learned was:

Unit 3C Introduction to databases

- I can enter data into a ready-made database.
- I can think about a question and choose the right thing to search for in the database to help me find the answer.

- I know what a “record” and what a “field” is in a database.
- I can answer simple questions using a database by doing the right search for information.
- I can use the database to make bar charts.

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- I can use the database to make bar charts.
- When I am given a question, I can say what search criteria I have to use to find the answer.

The software and ICT equipment I used in this topic was:

My favourite piece of work in this topic was:

I liked it because:

The most useful thing I learned was:

Unit 3D Exploring simulations

- I can make predictions when I use a computer simulation.
- I can test my predictions by using the computer simulation again.
- I can explore the different options on the simulation.

- I can spot patterns in the way the computer simulation works.
- I can make predictions and test them by running the simulation again.

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- When I use a computer simulation I can work out some of the “rules” it works by.
- I can pick out and explain how some actions cause other things to happen.
- I can make predictions and test them by running the simulation again.

The software and ICT equipment I used in this topic was:

My favourite piece of work in this topic was:

I liked it because:

The most useful thing I learned was:

Unit 3E E-mail

- I know how to collect my e-mails.
- I can write and send a reply to an e-mail.

- I can write and send an e-mail.
- I can use the address book to select the right e-mail address.
- I make sure I read through the e-mails I am sending; I check and improve them before I send them.
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- I can send pictures and text as attachments to e-mails that I write.

The software and ICT equipment I used in this topic was:

My favourite piece of work in this topic was:

I liked it because:

The most useful thing I learned was:

